

# School Fee Schedule for SY 2024-25

Valid until December 31, 2024

Fees are reviewed annually and are subject to change. All fees are quoted and are payable in Rupiah and include 0% VAT where applicable. VAT is subject to change.

## Application Fee

A non-transferable and non-refundable fee of **IDR 5,000,000 per student** is immediately due upon submission of a student's application to JIS.

## School Fees

### Enrollment Guarantee Fee

A mandatory annual, non-transferable and non-refundable fee. The annual Enrollment Guarantee Fee is a portion of the tuition fee paid in advance to confirm acceptance of an offered place; or, for continuing students, to reserve a place for the next academic year, until school fees are due.

Enrollment Guarantee Fee	Amount (IDR)
Early Bird (payment received by March 28, 2024)	24,350,000
Standard	29,350,000

### Lane 3 High School Surcharge Fee

A mandatory one-time, non-transferable and non-refundable fee for all Lane 3 Grade 10 and Grade 11 applicants. These applicants are students transferring from a local or international school in the Greater Jakarta area (Jabodetabek).

Grade Level	Amount (IDR)
Grade 10	186,000,000
Grade 11	279,000,000

### Technology Fee

A mandatory one-time, non-transferable and non-refundable technology fee for new students.

Grade Level	Amount (IDR)
Elementary (Grades 1 - 5)	6,300,000
Middle School (Grades 6 - 8)	22,000,000
High School (Grades 9 - 12)	22,000,000

## Tuition Fee

A mandatory annual fee representing the cost of delivering instruction to enrolled students.

## Capital Fee

A mandatory annual non-transferable, non-refundable fee that directly supports the development of the school's infrastructure facilities and fixed assets.

### Annual School Fee Schedule (IDR)

Grade Level	Enrollment Guarantee		Tuition	Capital	Total	
	Early Bird	Standard			Early Bird	Standard
Early Years 1 & 2 Shortened (Half) Day	24,350,000	29,350,000	185,450,000	61,950,000	271,750,000	276,750,000
Early Years 1 & 2 Full Day	24,350,000	29,350,000	264,850,000	61,950,000	351,150,000	356,150,000
Kindergarten	24,350,000	29,350,000	387,600,000	61,950,000	473,900,000	478,900,000
Elementary (Grades 1 - 5)	24,350,000	29,350,000	408,950,000	61,950,000	495,250,000	500,250,000
Middle School (Grades 6 - 8)	24,350,000	29,350,000	477,800,000	61,950,000	564,100,000	569,100,000
High School (Grades 9 - 12)	24,350,000	29,350,000	481,250,000	61,950,000	567,550,000	572,550,000
JIS Learning Center (Primary)*	24,350,000	29,350,000	651,400,000	61,950,000	737,700,000	742,700,000
JIS Learning Center (Secondary)*	24,350,000	29,350,000	720,250,000	61,950,000	806,550,000	811,550,000

### Semester School Fee Schedule (IDR) - for Self-Pay Billing only

Grade Level	First Semester						Second Semester
	Enrollment Guarantee		Tuition	Capital	Total		Tuition
	Early Bird	Standard			Early Bird	Standard	
Early Years 1 & 2 Shortened (Half) Day	24,350,000	29,350,000	96,434,000	61,950,000	182,734,000	187,734,000	96,434,000
Early Years 1 & 2 Full Day	24,350,000	29,350,000	137,722,000	61,950,000	224,022,000	229,022,000	137,722,000
Kindergarten	24,350,000	29,350,000	201,552,000	61,950,000	287,852,000	292,852,000	201,552,000
Elementary (Grades 1 - 5)	24,350,000	29,350,000	212,654,000	61,950,000	298,954,000	303,954,000	212,654,000
Middle School (Grades 6 - 8)	24,350,000	29,350,000	248,456,000	61,950,000	334,756,000	339,756,000	248,456,000
High School (Grades 9 - 12)	24,350,000	29,350,000	250,250,000	61,950,000	336,550,000	341,550,000	250,250,000
JIS Learning Center (Primary)*	24,350,000	29,350,000	338,728,000	61,950,000	425,028,000	430,028,000	338,728,000
JIS Learning Center (Secondary)*	24,350,000	29,350,000	374,530,000	61,950,000	460,830,000	465,830,000	374,530,000

\* For more information about the program click [here](#).

## Supplementary Fees

Supplementary Fees will be charged for elective or discretionary student activities including experiential learning LEAD Week activities, international sporting and cultural trips, trips associated with individual courses, IB and AP exam fees, graduation, musical instrument hire and other activities. Invoices will be sent separately to parents.

## English as Additional Language (EAL) Fees

A one-time fee of **IDR 67,600,000** will be charged to students requiring EAL support based on the assessment performed by the School. If JIS determines a student requires English as an Additional Language at any point while enrolled at JIS, the student must join the EAL program in order to remain enrolled.

## Optional Transportation Fees

### Early Years to Grade 5 - chaperoned

Payment	Amount (IDR)
On or before July 12, 2024	74,000,000
After July 12, 2024	78,750,000

### Middle School (Grades 6 - 8) - unchaperoned High School (Grades 9 - 12) - unchaperoned

Payment	Amount (IDR)
On or before July 12, 2024	68,000,000
After July 12, 2024	72,800,000

The above transportation fees are based on normal capacity and school days. The fees will be adjusted if the government regulations or circumstances require otherwise.

## Billing Arrangements and Responsibilities

**Direct Company Billing** - Students whose school fees will be billed to and paid for by a sponsoring organization, whether by a company, Embassy or any other organization, must submit a letter of sponsorship which is signed by the Authorized Financial Officer of the organization and stamped with the organization's seal. School fee invoices shall be sent to the parent and the person or party identified on the sponsorship letter.

**Self-Pay Billing** - Students whose school fees are billed only to the parents and are paid directly to the school from the parent's personal account.

The parents/legal guardians of an enrolled JIS student are responsible for ensuring that their financial obligations to JIS are met in full and on time, regardless of whether they have made Self-Pay or Direct Company Billing arrangements. Any changes in billing arrangements must be sent in writing to **JIS Admissions** ([admissions@jisedu.or.id](mailto:admissions@jisedu.or.id)).

## Terms of Business

### Payment

Full payment of school fees is the only way to guarantee enrollment at JIS. Below are the due dates of SY 2024-25 tuition and capital fees:

<b>Annual</b>	June 15, 2024
<b>Semester</b> (for Self-Pay Billing only)	Semester 1: June 15, 2024 Semester 2: November 15, 2024

For students admitted after June 1, 2024, payment is due in 14 (fourteen) days or before the school term starts, whichever is earlier. For students admitted after the school year has started, full payment is due immediately.

A student may only start attending classes after full payment of fees is received.

## Terms of Business

### Pro-Ratio

**For Self-Pay Billing**, once a student enrolls at JIS, regardless of the actual number of days of attendance, the Tuition, Enrollment Guarantee, and Annual Capital Fees are payable in full for the whole school year or semester. The Annual Enrollment Guarantee Fee and Annual Capital Fee are not prorated, not transferable, and are not refundable.

**For Direct Company Billing**, once a student enrolls at JIS, regardless of the actual number of days of attendance, the Tuition, Enrollment Guarantee, and Annual Capital Fees are payable in full for the whole school year. If a student enrolls in the second semester, the Tuition, Enrollment Guarantee, and Annual Capital Fees are payable in full for the whole semester. The Annual Enrollment Guarantee Fee and Annual Capital Fee are not prorated, not transferable, and are not refundable.

### Financial Assistance

The School has limited funds to provide partial financial assistance and scheduled payments for Self-Pay Billing parents who are facing temporary financial hardship. Applications must be made by completing forms available from the Business Office by the deadline of March 28, 2024. Please refer to JISNet for full details. Financial assistance is not available for new students.

### Bank Charges

All costs incurred in making bank transfers for the payment of fees are for the account of the transmitter and not the School.

### Refunds

Refunds for a semester school fees will be granted according to the following guidelines:

- Attendance of any day in a semester constitutes full attendance for the semester and no refunds for that semester will be given.
- Refunds will only be given to students who submit a Withdrawal Notice and Refund Form.
- No refund will be given to students who submit a Withdrawal Notice after the following dates:

Semester 1 July 1, 2024	Semester 2 December 1, 2024
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Refunds that remain unclaimed four years from the date of entitlement will be transferred to the JIS Operating Fund.

In the event that a student is **temporarily withdrawn** for a semester, parents can opt to:

- Pay the Annual Capital Fee and Tuition Fees for the semester of non-attendance to maintain placement, or
- Withdraw and request that the student is placed on the wait pool for readmission at the start of the following semester.

### Force Majeure

In the event of any inability or delay in the School's ability to deliver or perform any or all of its obligation under this Agreement resulting from force majeure (including inability to provide the educational services online or remotely) as causes beyond the School's reasonable control and occurring without its fault or negligence, including (without limitations): acts of nature, fire, flood, an outbreak of diseases, epidemic, pandemic, concerns with local or national safety and security, actions of government or government restrictions, riots, sabotage, changes in legislation directly related to the implementation of the School's services, wars, and insurrections, provided that, the School has acted in good faith to minimize the effect of the force majeure, you hereby acknowledge that your obligations under this Agreement shall continue and remain valid, and the School will have no liability in respect of any such inability or delay in its provision of services under this Agreement. The School shall notify the occurrence of the force majeure event within a period of no later than 14 (fourteen) days from the date of the occurrence of force majeure to the parents/respective guardians.

Subject to the clause above, if the school has to close for reasons of force majeure, the Head of School will withhold all tuition refunds until the settlement of outstanding liabilities has been completed. Money left after these settlements would be divided proportionally among parents, companies and organizations to be credited to their school's account(s). No cash refund should be expected. Accounts credits would be maintained for 4 (four) years after the School closure at which time they will be reverted to the School's general fund.

## Penalties for Late Payment

### Withdrawal of Enrollment

If school fees remain outstanding 14 (fourteen) days after the due date, the school reserves the right to withdraw the student's enrollment.

### Interest

Interest will be charged on any unpaid balance of the Tuition and Other Fees, interest will also be charged to Direct Company Billing Students that do not pay the Tuition Fee for second semester but decide to reenroll and continue from First Semester to Second Semester. The interest rate is 2% per month and is payable upon presentation of an invoice or a statement of account for such interest.

### Suspension

Continuing students will be subject to suspension for non-payment of fees, unless approved by the Chief Financial Officer. Report cards and transcripts will be withheld until all outstanding fees, including interest, have been paid in full.

### Legal Action

In the event that a family withdraws without settling their accounts with the school, the School reserves the right to hold the student's record and diploma and seek legal recourse to recover all amounts due through the Indonesian Courts or international debt collection agencies.